

**ST BONIFACE, SOUTHAMPTON
MINUTES OF PARISH PASTORAL COUNCIL
MEETING
Tuesday 5 July 2022
At 19:00**

Name	Role	Attending	Apologies	Absent
Helen Bignell(HB)			✓	
Angela Braga(AB)	Chair	✓		
Emma D'Arcy (ED)		✓		
Fr Emmanuel Emalume(EE)	Asst. Priest	✓		
Fr John Idio (JI)	Asst. Priest	✓		
Michael Keogh (MK)		✓		
Fr Tom Kleinschmidt (TK)	Parish Priest	✓		
Miriam Ludgate (ML)				Maternity leave!
Neri May (NM)		✓		
Joanna Rzepecka (JR)			✓	
Irena Sachrajda (IS)			✓	
Merly Scariya (MS)			✓	
Barry Udall (BU)		✓		
Angela Wood (AW)			✓	
Anton Wood (ANW)		✓		
Hannah Wood (HW)		✓		
Mike Wood (MW)				✓

1) **Apologies for absence:** Merly, Irena, Angela W, Joanna, Helen

Meeting opened with a prayer from Fr Tom.

2) **Minutes of last meeting** (24 May 2022) were approved as a true record

3) **MATTERS ARISING**

- PPC term lengths

One change, Barry to leave 2022, Emma to stay a further year to 2023 and Miriam to be asked to stay to 2024.

Angela B will check with Miriam

Mechanism for appointing replacements to be considered . What is optimum number we want to be on the PPC? Choice between invitation and nomination method.

Stick with the number we have for the moment.

MAIN AGENDA ITEMS

- **Feedback from Angela W re FHC and Confirmation programmes review (Delivered by ANW in AWs absence)**

Both programmes received overwhelmingly positive feedback
Several of the group would like to continue with Bible study

Need for resources and additional catechists. Mich is stepping down.

Involvement of candidates with parish events has worked well, eg Choir, Carols and Candles, church cleaning

Great success with new resources. Some parents have offered to help with next course.

(Fr John) : need to more focus more on preparation for confession, some children unsure what to do in second and subsequent confessions. Angela W suggested Awayday devoted to this

(Mike K), next step is Friday evening youth group, getting people involved
Faith formation team to meet with confirmation catechists to discuss moving forwards.

Baptism also needs a programme .

- **New RCIA to start in October (MK and FrT)**

New American course material . Will be open to existing Catholics who wish to deepen or rediscover their faith, as well as to new enquirers

Poster and fliers on the way

Need to consider which day and room to run the event given limited space.

- **Altar servers update (Fr J)**

25 registered members but only 10 of them are 'active'

1 at 6.30, up to 3 at 9am, up to 7 at 11am, no one 5.30pm

2 from the FHC group came to the latest practice. Can we encourage more families?

Kids need parental support for transport etc.

Practice to continue monthly. Potential for increasing, and dividing for training and rehearsal into newbies and more experienced

Maybe enrol some more servers into Guild of St Stephen in December

- **Building project update.**

New toilet next to MC room to be installed in August. Extra storage space needs sorting

Work starting second week in August, max 3 weeks

Then we can look at renovating toilets in the hall.

- **Security system.**

Now installed in the altar servers' sacristy

Need to close door when entering and then disarm the system.

Fobs can be kept near the system (concealed)

30 seconds from entering to use the fob to disarm the system, Tap fob on the system when leaving to reactivate the system, 25 seconds to leave.

- **Bereavement team update**

Group to support families with lead up to and follow up from funeral .

In the middle of revising funeral mass booklet.

Leaflet to give people when applying to have a funeral

Angela B working with Micheline, next meeting in August

Need to discuss with Fr T how this team will work logistically

- **Update on replacement priests –**

Fr Godwin Kombai, Nigerian priest currently in Italy, age 40

Fr Alex, Filipino priest, first trip abroad, age 36

Bishop Philip happy with appointments

Official start date first of October

Length of stay : 3 year segments due to visa length, pending renewal.

Fr Emmanuel to leave on the 7th. Fr John to stay till the 19th

Leaving party, 4th Sept. Social team to organise.

Awayday Saturday 10th September at Ashurst

Plan for the day (parish vision/mission day)

9-3 starting with Mass

Fr T to invite 'coach' for Divine Renovation explanation

CLT and PPC will be invited as well as team leaders and if numbers permit team members/key parishioners

Provisional programme:

- Mass
- Intro talk from Fr Tom and coach
- Break
- Prayer time
- Group discussions/tasks - Group feedback
- Lunch
- Question time/review of the day/next steps.

Maybe we want to try form more groups that will focus on youth, bible study, youth group

Any suggestions need to be put to CLT before they meet in August to prepare

- **Fire wardens(Barry)**

Evacuation plan is in place

Cherry walk suggested as Assembly Point instead of car park

If time, electricity and gas supplies need to be turned off, key to be made available (not a priority in emergency)

Stewarding and fire wardens: 2 designated wardens at each Sunday Mass, only one has to be on duty at each Mass.

Item for newsletter

Will be a copy on the notice board in the sacristy and in emergency back by front door

Condensed to two sides of A4

Schematic plan of evac routes

Basic training to be given to those interested/stewards

Fire drill proposed for 11th September Masses

Fire drill annually, September suggested month, on each of the Sunday Masses.

Fr to look through document

Meeting on 3rd Sept for interested stewards and fire-wardens

Fire warden jackets at the back of church

- AOB -

- Emma D: is there any safety concern about car park being rammed full at Sunday 11am.

What happened to system of closing car park with the cone.? Do we need a specific steward required for car park.?

To be revisited in September once fire drill has happened

- (Mike K) World Youth Day in Portugal 2023
- Potential for parish to fundraise to sponsor two places to go
 - (Hannah). Have there been any volunteers for safeguarding role?
Yes, Sarah S has expressed interest and Diana will discuss the role with her
 - (Angela B) Barry had arranged a New Forest walk last Sunday, 2 attendees only, shame because it was a good initiative.
May try again.

Needs to be in the newsletter consistently and announced at Mass
Potentially better planned in terms of date
Walk distance to be reduced.

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- (Ángela B) 15th August pilgrimage to Harvington Hall and Birmingham oratory. Coach trip organised by Fr Des. Leaflet available from Diana A

- (Mike K) New template for annual parish calendar

Updated monthly with main parish events. To be on website and a paper copy to be in porch, updated monthly . Agreed. Mike K to take to Comms Team for action

Date of next meeting: Tues 4th Oct

Closing prayer led by Fr John.
Meeting adjourned 20.34