

**St Boniface Catholic Parish, Southampton**

**Minutes of the PPC Meeting 14<sup>th</sup> July, 2023**

Name	Role	Attending	Apologies	Absent
Fr Jufel Baldado(Fr J)	Asst Priest			#
Helen Bignell(HB)	Vice-Chair	#		
Angela Braga(AB)	Chair	#		
Vic Dagongdong(VD)			#	
Guadalupe Dagongdong(GD)				#
Diago George(DG)			#	
Fr Godwin Kambai (Fr G)	Asst Priest	#		
Fr Tom Kleinschmidt (Fr T)	Parish Priest	#		
Neri May (NM)				#
Augustine Odukoya (AO)	Secretary		#	
Joanna Rzepecka (JR)			#	
Irena Sachrajda (IS)		#		
Trish Spiteri (TS)			#	
Angela Wood (AW)		#		
Hannah Wood (HW)			#	
Emma D'Arcy (ED)		#		

The meeting opened with a prayer from Fr. Tom

The Minutes of the last meeting ( 26 May) were approved as a true record

**Matters arising**

- Flores de Mayo celebration was deemed to be a great success. It will be held again next year but on the first weekend of May.
- The Feast of St. Boniface Celebration was also deemed a big success and it is planned to grow it next year. However, the planning of the event should start much earlier next year.
- The medals for Mass Servers went well but we now need to think of a replacement for Boniface Dobell as head altar server, as his family is leaving the parish.
- Cream Tea is to be held on Saturday, 22<sup>nd</sup> July from 2.30pm to 3.30pm. it would be good to involve the newly confirmed young people
- The Parish Picnic will be held on Sunday, the 17<sup>th</sup> September, at Whitefield Moor, Rhinefield Road in the New Forest at 1pm. There won't be tea and coffee in the hall that day. Details and directions will be distributed nearer the date.
- Farewell to the Dobell family will take place on July 30<sup>th</sup> after the 5.30 Mass. There will be cheese and wine offered in the parish hall. Helen and the social team will organise this. The Finance Team and the Altar servers will be invited along with any other parishioners who would like to come along to say goodbye.
- A card will be sent to Julia and Mark who left the parish a couple of weeks ago.

- Emma and Fr Tom had both been unable to attend the meeting if CTIS on 26 June, which was to discuss Christmas planning. They will attend the next one.

### **The Communications Team Report**

- Emma D'Arcy has agreed to take over as team lead for the present moment
- Could Margareta take on producing the e-news? Miriam has offered to coach her in the initial stages. Since Julia left the newsletter has not been circulated.
- Could the two new members of the team work on the website?
- The Parish Records need to have their own long-term database, but it is vital to keep data protection at the forefront of everything. The Parish is planning to move to "Sharepoint" to facilitate this. Anna Wyllie will help.
- Should we ask parishioners how they would like to receive parish news? On-line or on paper?
- We need someone to make posters to advertise events so therefore, a newsletter item to ask if there is anyone in the parish willing to take this on. **ACTION:** AB to produce this item

### **Called and Gifted Programme**

- The registration forms are done and in the porch at the back of Church
- The flyer is done, with registration details, and now needs to be disseminated
- Gerry Penfold from the central team will speak at all masses the weekend of the 20<sup>th</sup> August, 2023. We need to do a lot of promotion in August before that date
- Open the programme up to Holy Family and St. Edmund's parishes?

### **Nigerian Celebration Day**

- Sunday 30<sup>th</sup> July at the 11 o'clock Mass and afterwards in the parish hall
- The Nigerian Community is organising the event. Notice has appeared in the newsletter.
- Welcomers, Music, Readers, Eucharistic Ministers, those taking up the Offertory Gifts, Car Parking Stewards will come from the community
- Part of the Nigerian culture is to process from the back of the church, with music and dancing, to the altar with the offering of gifts in Thanksgiving, after Communion.
- Nigerian food will be offered for all parishioners in the hall after Mass

### **Music Group**

- Eileen is to step down as leader of the music group, from end of July.
- Mike Wood will be taking over from September
- There will be a gathering in the parish hall after the 11 o'clock Mass on Sunday 23<sup>rd</sup> July to say thank you to Eileen for all her years of commitment to the music group. The parish will give her a gift token at the event(**ACTION:** IS to purchase this, from M & S)

### **AOB**

1. There was a Deanery Meeting on 1<sup>st</sup> July., attended by Fr T, AB , and Margareta. The final version of the Diocesan 10-year Plan, "You will be My Witnesses", has now been published.  
There is now a clearer picture of the status of the Pastoral Area  
A new Pastoral Council will be formed with representatives from each of the individual parishes  
A new Finance Committee will also be formed  
Each parish will continue to have its own Parish Council and Finance Committee  
"Sharepoint" with all documents in one place will make communications easier.

One priest will be nominated as Parish Priest and this will most probably be Fr. Michael Dennehy, who will shortly be taking over from Fr Vincent at St Edmunds.  
For the time being we continue as normal but we will begin the process by a more active communication with other parishes as to what is happening in ours

2. There is a Day for Catechists in Winchester on the 30<sup>th</sup> September, 2023.  
**ACTION:** AW will inform all catechists
3. As agreed, the Novena to Our Lady of Good Health will take place in St. Boniface from the 29<sup>th</sup> August to the 8<sup>th</sup> September, 2023. **ACTION:** AB to put item in newsletter this week
4. Novenas are an opportunity for prayer. Should we have a calendar of Novenas?
5. In response to a request from Joanna, Fr Tom confirmed that Children's Liturgy on a Sunday has priority over any other Hall bookings
6. AW will feed back on the past year of Catechesis at the next meeting
7. A proposal for a Parish Calendar had been received from Margareta and Augustine. As there was no time to consider this today, and since Augustine was not present, it was agreed that the CLT meeting on 26<sup>th</sup> July would look at this proposal. **ACTIONS:** AB to inform Margareta and Augustine. AB to circulate the Proposal to CLT members.

The meeting ended with a prayer from Fr. Tom

**Date of the next Meeting: Friday 1<sup>st</sup> September, 2023 at 7pm**