

**ST BONIFACE, SOUTHAMPTON
MINUTES OF PARISH PASTORAL COUNCIL
MEETING
Tuesday 15 November 2022 At 19:00**

Name	Role	Attending	Apologies	Absent
Fr Jufel Baldado		✓		
Helen Bignell(HB)			✓	
Angela Braga(AB)	Chair	✓		
Emma D'Arcy (ED)			✓	
Fr Godwin Kambai		✓		
Fr Tom Kleinschmidt (TK)	Parish Priest	✓		
Miriam Ludgate (ML)				Maternity leave!
Neri May (NM)			✓	
Joanna Rzepecka (JR)			✓	
Irena Sachrajda (IS)			✓	
Barry Udall (BU)		✓		
Angela Wood (AW)		✓		
Anton Wood (ANW)		✓		
Hannah Wood (HW)			✓	
Mike Wood (MW)		✓		

- 1) Meeting opened with a prayer from Fr Tom
- 2) **Apologies for absence:** Irena, Joanna, Neri, Emma, Hannah, Helen
- 3) **Minutes of last meeting** (04/10//2022) were approved as a true record
- 4) **Matters arising**

- (Barry). Fire drill was held weekend of 29/30 Oct. Largely successful.

Barry to write a report and log it in the office.

Important that we have records.

Car parking still an issue. Emergency vehicles would not have access.
Steward needs to close the car park with a cone, once full, to manage the issue.

- Parish Calendar
 - Physical copy on parish noticeboard, to be kept up to date each month, printed on 1st of the month.
 - Other parish calendar online will remain the main calendar with all church events, physical copy will be select events from main calendar.
- PPC membership
 - Still not enough applications.PPC members to ask people individually
 - Priests to ask parishioners from the pulpit
- Advent faith formation
 - Fr's Jufel and Godwin have been planning with Hannah.
 - Formation to be based on the different themes of the advent candles each week with a new theme.
 - Four Friday evenings suggested , start 2 December
 - Team to meet on 21st Nov for final plan.
 - Communication for this needs to be big.
- Filipino tradition of a Christmas Novena of Masses, led by Fr Jufel, will start 16 Dec and run till 24 Dec. Could be linked with advent faith formation
 - Times of the Mass may need to vary, to accommodate around the current calendar.

- Newsletter item to emphasise that the Novena is open to all.
- Communication for this also needs to be big.
- ‘What’s happening?’ section of the website to make sure these events are high profile
- **Priests to prepare articles for the newsletter, message WhatsApp group, link with communication team to promote on website.**
- **Parking banner to be displayed to make sure no one is caught out**

- January Teams recruitment event
 - Capitalise on December formation event
 - Leaflets for all teams to be available , using same format
 - Recruitment after every mass on a Sunday. 28/29th January decided.
 - Miriam and comms team to do the leaflets.
 - Team Leaders to meet prior to this to touch base Sunday 15th Jan 2pm.
 - **Meeting facilitated by Mike W.**

5) Penitential service 13th December

- 7pm start.
- Music, Eileen taking reins.
-

December events poster or leaflet **to be compiled by Anthony**, to include all that is planned.

6) Carols and Candles event. Weds 21 Dec

- Confirmation group will help with logistics.
- Priests available for reconciliation.
- Adults need to be available to supervise.
 - **Hannah to put out requests for help in appropriate places.**
- People invited off the street to experience the church.
- Barry to start preparing for mince pies and coffee/tea @ 4/4.30

7) Parish response to Diocesan 10-year plan

- Fr Tom to present summary of the Plan to the parish at meeting, 4 pm 20 Nov
- ‘What can we do more effectively together than we could separately’ question to be asked
- Needs to be balanced with an opposite question
- Ability for feedback to be compiled quickly, group feedback necessary .

AOB

- FHC advent mass planned for Friday 2nd Dec 5.30, followed by shared meal.
- Mass readings sheet /newsletter
 - New A3 format to incorporate both handouts into one. Parishioners to be encouraged to take it home. (But will there be enough copies?)
- Closer to Christ campaign
 - This weekend, letter from the Bishop will be read at all Masses to launch this event.
 - Diocesan fundraising programme.
- PPC needs a vice-chair, and a secretary
 - Will re-assess in January , once new members are in place

8. Date of next meeting.

- Fri 20th January 7pm

PPC social will follow this meeting, to welcome new members and say thanks to departing ones. The Chair thanked Barry, Mike W and Anthony for their great contributions to the life of the parish.

9. Meeting closed with a prayer led by Fr Tom.