

**ST BONIFACE, SOUTHAMPTON
MINUTES OF PARISH PASTORAL COUNCIL
MEETING
Tuesday 4 October 2022
At 19:00**

Name	Role	Attending	Apologies	Absent
Helen Bignell(HB)		✓		
Angela Braga(AB)	Chair	✓		
Emma D’Arcy (ED)		✓		
Fr Godwin Kambai		✓		
Fr Tom Kleinschmidt (TK)	Parish Priest	✓		
Miriam Ludgate (ML)				Maternity leave!
Neri May (NM)		✓		
Joanna Rzepecka (JR)			✓	
Irena Sachrajda (IS)			✓	
Barry Udall (BU)		✓		
Angela Wood (AW)		✓		
Anton Wood (ANW)		✓		
Hannah Wood (HW)		✓		
Mike Wood (MW)		✓		

1) Meeting opened with a prayer from Fr Tom

2) **Apologies for absence:** Irena, Joanna

The Chair welcomed Fr Godwin to his first PPC meeting and introductions were made.

3) **Minutes of last meeting** (05/ 07/2022) were approved as a true record

4) **Matters arising**

- Fire drill rescheduled for the last weekend of October.
- Parish calendar. Will be updated when necessary and printed out for porch at least once a month. Based on the online calendar, which will remain our

primary calendar. PPC and CLT meetings to be added to these calendars
(rooms to be booked)

▪ **ACTION: Amalgamate Diocesan diary events with parish calendar.**

- Recruitment for new members of PPC
- Agreement on which current members are leaving, and when .
- 4 new members needed for January 2023 start
- Recruitment via personal and general invitation with selection left to the discretion of Fr Tom and Angela Braga
- Recruitment process to involve a description of the role and questions as to why parishioners are interested. **ACTION: AB to write this**
- Ideal PPC \approx 10 Ideal CLT \approx 6
- Ideally PPC is made up of parishioners who are members of one of the parish groups, need to be committed to the life of the parish.

5) Definitions of the PPC and CLT.

- a. PPC oversees the parish vision; long term thinking, general direction of the parish which is made possible through the teams. Coordinating body for the main direction of the parish.
- b. CLT deals with the daily decision making, day-to-day running of the parish. Meeting more often, making more regular decisions.

6) Feedback from Awayday , 10 Sept (see separate document previously circulated)

- a. AW suggested need for spiritual nourishment for PPC and CLT

- b. Some form of faith formation, retreat/programme for our parishioners (onus on CLT/PPC) to be formed in their faith. Also to study VATICAN II documents and key Papal encyclicals.

4-week Advent programme suggested.

Follow-up Lent programme suggested, to deepen faith formation.

House groups, to focus on reading and discussing a spiritual book

- c. Fr Tom is undergoing online kickstart programme for DR, will use this.

ACTION: Priests to prepare formation.

- d. Teams to have more structure, Team Leaders to meet.
- e. Refresher on the teams, who they are and how they work; are the teams functioning as we planned back at the start of the year.
- f. Not a one-off event, semi-regular meetings, with priests.

ACTION: Team leaders' meetings. MW to action.

ACTION: Information about the teams to be available at the back of the church, via series of house-style leaflets. AB to contact COMMS team about this.

- g. Invitation to parishioners needs to continue from team members.
- h. Different team member/leader to talk at the end of weekend masses.
- i. Annual team recruitment event for January/February.

ACTION: Recruitment event to be put on calendar, January date

- j. Develop welcoming ministry to be able to inform people about the teams. Some training needed, as rôle of steward/ welcomer has changed since lockdown.
- k. Parish faith formation, parish monthly reading, family groups, home meetings suggested.
- l. How to avoid tribalism?

- m. Feast of St Boniface, have just one weekend Mass . Join whole parish in one Mass.
- n. St Boniface feast preparation team, novena involved, triduum for the event: priests' talks, drama, music. Bishop invited to celebrate Mass? Different aspects: Social, Evangelistic, spiritual, faith formation.

ACTION: Sub-committee to plan this : to be set up at next PPC meeting.

7) Produce a simplified parish vision statement.

After discussion, we agreed on this wording:

'Working together to bring Christ to all, and all to Christ'

To be on all communications and disseminated widely in parish. Everyone needs to know what it is!

8) Arrival and induction of new priests

- Fr Tom to do main bits
- Someone from the parish to explain English history, culture, saints, language. Mich and Eileen have offered

ACTION: Fr Tom to coordinate.

- Fr Alex due to arrive 14th October
- Welcome cake session Sunday 23rd Oct after 11 am Mass

9) Update on church/hall works

- a. Hall works hopefully finished by end of next week. All current mess to be cleared into new storage area.

10 Various updates:

SVP now launched. 7 members. Has £8k fund, from Poor Box. We will have a yearly collection for SVP.

- Social team update:
 - a. Jan 7th epiphany afternoon tea
 - b. Fish Supper 21st October, for the SVP (?)

- Update on RCIA, starting 11 Oct . Only 3 or 4 at present.

- FHC + Confirmation update
 - a) FHC oversubscribed . Question of who we accept, conversation needs to be had at deanery level.

Has been split into two groups : Weds (Year 4) and Saturday (older ones). Fortnightly. Start 5 Oct.

More helpers have volunteered.

Essential catechist course ideal for the helpers, but this doesn't start till Jan.
 - b) Confirmation : first meeting 15th Oct, 33 members ; however, majority are outside the parish.

Confirmation candidates to be encouraged to join parish teams upon completion of confirmation.

Lots of last year's confirmation group wanted follow up bible study/prayer groups.

- a. Post FHC youth group. Youth group, to start Friday 14th Oct

11 AOB

- Micheline has requested a liturgy team, to be clarified and actioned by Fr Tom
- DBS for priests

Criminal background check needed for the country each priest resided in for the past 5 years.

ACTION: AB to send Fr Godwin the forms for completion

- Parish Quiz, 4th March

Need for a quiz master, Emma D volunteered.

- Barry to organise another walk.

To be advertised better than previously. Shorter length ? Previous one was 5 miles.

- Carols and candles 21st December

ACTION: To be organised at next PPC meeting

- Penitential service 13th December

12 Date for next meeting.

Tuesday 15th November 7pm

13 Meeting finished with a prayer led by Fr. Godwin

